A picture containing text, person

Description automatically generated

|  |  |
| --- | --- |
| Expression of Interest Form  Please complete the below form for each placement you have available | |
| Internal use only  Division (EDA/ BMF etc):  FIESTA Manager:  Bid No (if known): | |
| COMPANY | |
| COMPANY NAME |  |
| COMPANY NO. |  |
| REGISTERED ADDRESS |  |
| NO. OF EMPLOYEES |  |
| PRIMARY CONTACT | |
| CONTACT |  |
| JOB TITLE |  |
| BRANCH No. |  |
| DIRECT No. |  |
| EMAIL |  |
| HR CONTACT (if different to the above) | |
| HR CONTACT |  |
| HR ADDRESS |  |
| DIRECT No. |  |
| HR EMAIL |  |
| PAYROLL CONTACT | |
| PAYROLL CONTACT |  |
| PAYROLL ADDRESS (FOR MAIL) |  |
| DIRECT No. |  |
| PAYROLL EMAIL |  |
| PLACEMENT DETAILS | |
| MANGER NAME |  |
| JOB TITLE |  |
| BRANCH No. |  |
| DIRECT No. |  |
| EMAIL |  |
| PREFERRED START DATE |  |
| ROLE DESCRIPTION  (Please complete with details of the day to day role. Alternatively, a role description can be attached to this document). This needs to be as detailed as possible. |  |
| Can your placement accommodate a participant who is under 18? |  |
| No. of Hours per week  (25 hours per week are funded via the initiative. Additional hours may be undertaken and funded by the employer) |  |
| Rate of Pay per hour  (If you wish to pay more than the National Minimum Age per hour, please indicate the rate in this section) |  |
| Working pattern and contracted hours (including any shift patterns) |  |
| Is Public Transport Available? |  |
| CONFIRMATION | |
| CONFIRMED BY:  (Signature) |  |
| NAME: |  |
| TITLE: |  |
| DATE: |  |
|  |  |